

CITY OF HAYWARD

AGENDA REPORT

AGENDA DATE 11/12/02

AGENDA ITEM 2

WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Police Building Youth and Family Services Bureau Addition: Approval of Plans and Specifications and Call for Bids

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution that approves the plans and specifications for the Police Building Youth and Family Services Bureau (YFSB) Addition and calls for bids to be received on December 10, 2002.

BACKGROUND:

The CIP budget includes a project to expand the City Police building by approximately 1,950 square feet on the easterly side to better accommodate the YFSB staff. A new, handicapped-accessible bathroom facility will be included. After the addition is complete, the existing YFSB area will be used for Police administration offices.

The project is categorically exempt under the Addition to an Existing Structure section of the California Environmental Quality Act.

Staff has established a goal of 16 percent for Disadvantaged Business Enterprises (DBE) participation and a goal of 4 percent for Women's Business Enterprises (WBE) participation for this project. The goals were established through an evaluation of available subcontracting opportunities for the project and an analysis as to which portion of that subcontracting would be reasonable to set aside for DBE and WBE participation.

PROJECT COSTS:

The estimated costs of the project are as follows:

Construction	\$ 380,000
Consultant Design and Construction Support	55,000
Design Administration	20,000
Construction Inspection and Administration	25,000
Total	<u>\$ 480,000</u>

FUNDING:

The 2002-03 Capital Improvement Program includes \$420,000 for these modifications. This includes \$300,000 in State grants through the Office of Criminal Justice Planning, as well as \$50,000 in Police Department Asset Forfeiture monies. After bids are received, an additional appropriation will be requested, if necessary.

SCHEDULE:

The following schedule has been developed for this project:

Open Bids	December 17, 2002
Award Construction Contract	January 14, 2003
Begin Construction	February 13, 2003
Complete Construction	July 14, 2003


Prepared by:


Robert A. Bauman, Deputy Director of Public Works

Recommended by:


Dennis L. Butler, Director of Public Works

Approved by:


Jesús Armas, City Manager

Attachments: Exhibit A: Project Location Map

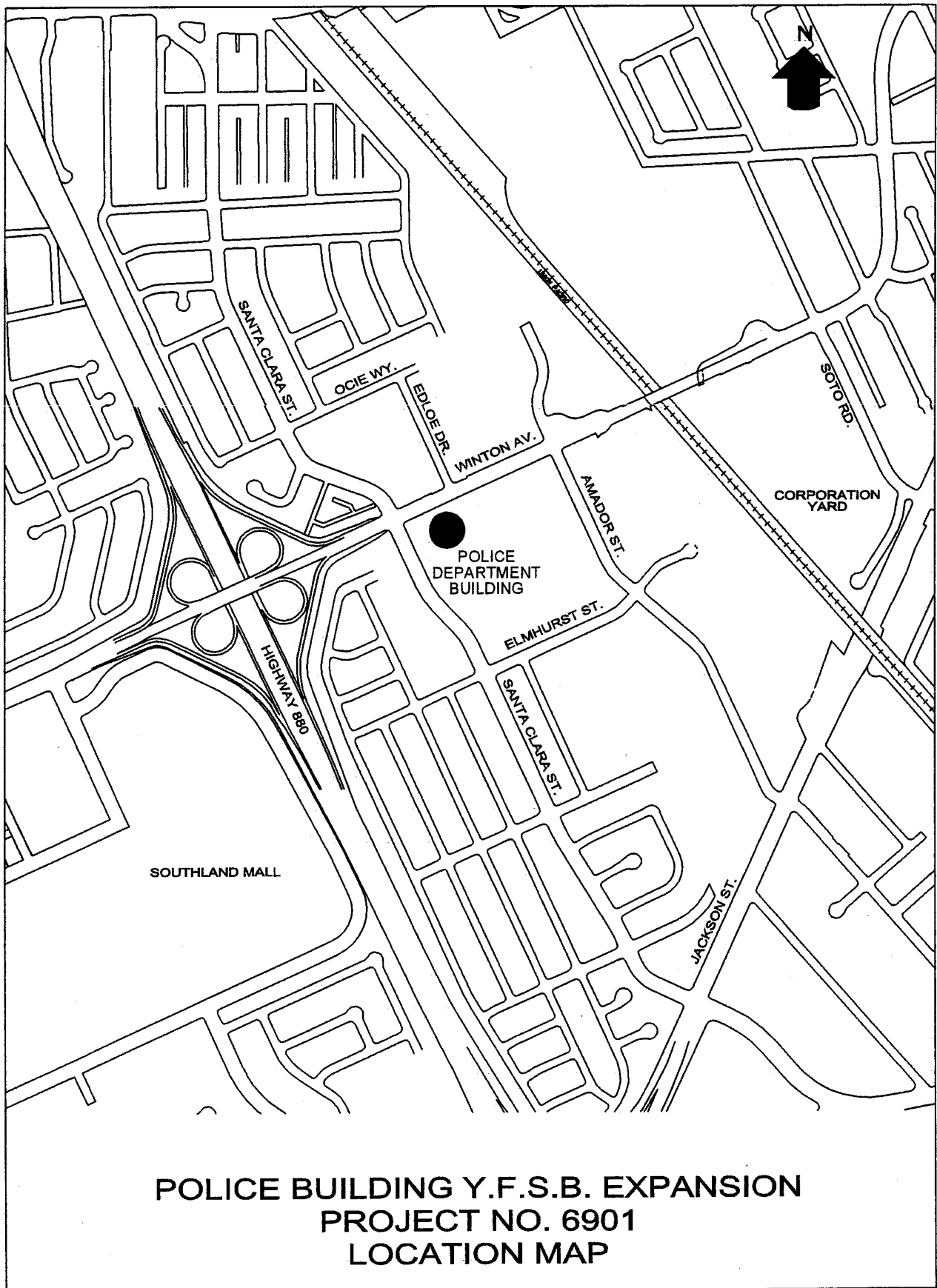


EXHIBIT A

DRAFT

NH
10/28/02

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION APPROVING PLANS AND
SPECIFICATIONS FOR THE POLICE BUILDING
YOUTH FAMILY SERVICES BUREAU ADDITION
PROJECT, PROJECT NO. 6901, AND CALL FOR BIDS

BE IT RESOLVED by the City Council of the City of Hayward as follows:

1. That those certain plans and specifications for the Police Building Youth and Family Services Bureau Addition Project, Project No. 6901, on file in the office of the City Clerk, are hereby adopted as the plans and specifications for the project;
2. That sealed bids therefor will be received by the City Clerk's office at City Hall, 777 B Street, Hayward, California 94541-5007, up to the hour of 2:00 p.m. on Tuesday, December 10, 2002, and immediately thereafter publicly opened and declared by the City Clerk in the Public Works Conference Room, City Hall, Hayward, California;
3. That the City Council will consider a report on the bids at a regular meeting following the aforesaid opening and declaration of same; and
4. That the City Clerk is hereby directed to cause a notice calling for bids for the required work and material to be made in the form and manner provided by law.
5. This project is statutorily exempt from environmental review under the California Environmental Quality Act (CEQA).

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2002

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward